

Executive Vice President

Background

The Ohio Pork Council was established in 1968, beginning with nearly 800 pig farmers dedicated to the task of promoting their own product. Currently, OPC represents their 2,500 members. The Ohio Pork Council is a fast-paced office, driven by high-energy professionals towards the betterment of Ohio's Pork Industry. As a trade association we are known for our creativity and award-winning programs and efforts.

Purpose

The Executive Vice President (EVP) is responsible for maximizing the Ohio Pork Council's operating performance and achieving its goals. The functions of the EVP are broad, including liaising with the board of directors, ensuring sound financial practices of the organization, managing and executing the strategic plan, and ensuring a healthy working environment.

Additionally, the position:

- Serves as the Council's administrative staff executive
- Reports to the Council Board of Directors and Executive Committee
- Assists the Board in formulating Council goals, objectives, and related policies
- Develops and coordinates programs; hires, oversees and evaluates staff and their performance in carrying out programs and all Council activities; coordinates producer volunteer participation in programs

Position Responsibilities:

The EVP has a broad array of responsibilities across several departments and with various organizations. These include:

- Based upon producer priorities, each year formulates and recommends to the Council Board policies, programs and budgets.
 - Oversees the fulfillment and completion of the annual program of work as budgeted and approved by the Council Board.
 - Appropriately safeguards and administers Council funds, physical assets, and other property.
 - Uses proper procedures and accounting practices to distinguish between restricted funds for the Pork Checkoff and unrestricted funds.
- Initiates and maintains good working relationships with legislators, government agency staff, allied industry representatives, researchers, Extension educators, and community leaders in the best interest of the Council and in accordance with Council policies and objectives.
- Serves as a Council spokesperson with members, industry representatives, journalists, and the public within policies established by the Board and, as necessary or expedient depending upon the circumstances, with the counsel of the President and Executive Committee.
- Provides staff assistance, as needed, for policy development activities by Council committees and task forces.
- Authorizes and executes contracts and commitments as authorized by the Board or by established policies.

- Recruits and hires staff based upon Council needs; administers payroll; evaluates, promotes, and, if necessary, terminates staff.
- Identifies and develops long-range strategic plans for Board discussion and approval.
- Coordinates Council policy and programs as needed with the national and county pork councils; maintains a cooperative working relationship with the National Pork Producers Council and the National Pork Board; facilitates communication as appropriate within the pork industry's associations at all levels.
- Communicates the status and results of Council programs to the Board, Council members, and the industry; develops and maintains contacts and working relationships with directors, committees, task force members, and producers.
- Serves as an ex-officio, non-voting member of the Executive Committee; assists the Board in its compliance with Council Articles of Incorporation, Bylaws, and Board policies; provides accurate minutes of Council business; sees that materials are prepared for Board meetings.
- Undertakes other duties as may be delegated by the Board in support of Council goals.

Qualifications

- A bachelor's degree in Agriculture, Political Science, or Business. Advanced degrees are preferred. In the absence of a college degree, experience in a related field will be considered.
- Five years of management experience or 10 years related experience in agriculture or trade association work.